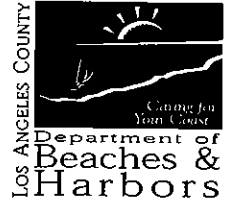




To enrich lives through effective and caring service



September 15, 2009

Santos H. Kreimann
Director

Kerry Silverstrom
Chief Deputy

To Whom It May Concern:

NOTICE INVITING PROPOSALS FOR JANITORIAL SERVICES

The Los Angeles County Department of Beaches and Harbors is seeking a qualified and experienced janitorial services firm to clean offices and public buildings at various locations in Marina del Rey and one location in Redondo Beach. Selection of a contractor will be based on the qualifications of the firms submitting Proposals as well as their prices for performing the work.

A Mandatory Proposers' Conference will be held at 10:00 a.m. on Tuesday, September 29, 2009 at the Chace Park Community Building, 13650 Mindanao Way, Marina del Rey. The deadline for submitting proposals will be 2:00 p.m., October 15, 2009.

Firms submitting proposals must have a minimum of five years' experience providing janitorial services. The County may require additional minimum qualifications. The contract will be subject to the County's Living Wage Ordinance, County Code Chapter 2.201.

To receive a copy of the RFP, either telephone (310) 306-0495, send an e-mail with JANITORIAL SERVICES in the subject line to ttate@bh.lacounty.gov, visit http://lacounty.info/doing_business/main_db.htm, or write:

Department of Beaches and Harbors
Janitorial Services RFP/Attn: Contracts Unit
13837 Fiji Way
Marina del Rey, CA 90292
Fax: (310) 821-8155

The County reserves the right to cancel the RFP and to modify any and all terms and conditions of the RFP, including minimum requirements. For further information, call Nicolette Taylor at (310) 577-5736.

Very truly yours,
SANTOS H. KREIMANN, DIRECTOR


Nicolette Taylor, Contracts Analyst